



INDIAN SCHOOL AL MAABELA

(ISO 9001:2015 Certified Institution)

Website: www.indianschoolmaabela.com

CIRCULAR TO PARENTS (VI to XII)



ISAM/CR/ADM/2021- '22/010

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Course in Touch Typing

A recent international research study reveals that there are people who have not written anything by hand for six months. With the advance of technology, students rely extensively on their laptops for taking down notes, texting, and communication. Therefore, it is important that students use the keyboard efficiently by learning the skill of touch typing.

Touch typing is a style of typing without looking at the keyboard, but through muscle memory. Practicing touch typing helps students to improve their phonics training, multi-sensory learning, and muscle memory. It also enables them to gain confidence with writing and spelling. As touch typing is faster than handwriting, it improves the general ICT skills of students and prepares them in higher levels of education.

Touch typing has become an essential skill for students, particularly since the arrival of computerized standardized tests. By teaching the right typing technique, we are giving them an extra asset.

The Board of Directors, Indian Schools in Oman is keen to develop the touch-typing skills of students and teachers by providing the required training through '**Samridhi – Centre for Excellence in Learning and Teaching**'.

This is one of the self-administered courses offered free of cost to the students and teachers of all Indian Schools in Oman. After progressing through the lessons and passing the exam, a digital certificate will be issued automatically.

Following are the steps to enroll in the course:

Step1: Sign in to the Indian Schools Oman Virtual Learning Environment (ISOVLE) portal. If you don't have an account, you can sign up here: <https://isovle.net/login/signup.php?>

Step2: Enroll the Touch Typing Course by visiting the course page:

<https://isovle.net/course/view.php?id=219>

Step3: Listen to the lesson, complete typing activities, practice and pass the final exam. Upon completion, a digital certificate will automatically be issued and this can be downloaded as well.

In case of any technical issue, you can contact the help desk: helpdesk@isovle.net

Technology is everywhere and is growing. Touch typing will become even more crucial in the future as dependence on keyboard-based gadgets increases. So let's encourage children and prepare them with the skills needed for keeping up with technology and making the most of it.

Warm Regards

P.Prabakaran
Principal